



Request for Assessment

Request for Assessment of a Matter referred to Local Government for Assessment

1 Is the person making the request an individual or Assessment Manager?

Individual **Go to 2**

Assessment Manager **Go to 3**

2 Individual's full name, e.g. *Mr John Smith*

Go to 5

3 Organisation name *A copy of signing authority must be produced unless the signatory is a director of a corporation*

4 Private Certifier number

5 Address *Include Unit/Street number, etc.*

Postcode

6 Contact details

Phone number ()	Fax number ()
Mobile number	
E-mail address	

7 Owner's full name, e.g. *Mr John Smith*

8 Owner's address *Include Unit/Street number, etc.*

Postcode

9 Owner's contact phone number

10 Property location of the proposed works (**cannot be a PO Box**).
For dwelling relocation this is the final location of the property.

Postcode

11 Real Property Description

Lot number	Plan number
<input type="text"/>	<input type="text"/>

12 Type of structure, e.g. *dwelling, pergola, deck*

13 Type of Request

See back for descriptions and supporting documentation required before submitting this application. Multiple requests can be selected.

Approval for occupation of a building

Dwelling relocation From address

Amendment to dwelling relocation Application no.

QDC MP 2.1 Compliance Advice Number of persons

Number of bedrooms

QDC MP 5.7 Compliance Advice Max. number of persons

Number of bedrooms

Pool Fencing Compliance Aboveground

Inground

Spa

Pool Fencing Exemption

Extension of Time Council Reference no.

Build over Stormwater

Build over Sewer

Certificate of Classification for commercial buildings constructed prior to 1976

Request for written advice on regulatory matters from the Local Government

Request for inspection for regulatory advice from the Local Government

14 Authorisation

Signature

Date

Office Use Only

Application no.

Permit no.

Request descriptions

Approval for occupation of a building

Conversion of building for residential purposes, e.g. *convert garage to rumpus room*.

Requirements

- Existing and proposed site plan.
- Existing and proposed floor plan.
- Existing and proposed side elevation plans.
- Location of alternative vehicle accommodation area should the application be for conversion of garage to habitable area.

Dwelling relocation

House removal and re-erection – setting of security bond.

Requirements

- Site Plan for proposed dwelling location.
- Proposed side elevations.
- Proposed floor plan.

Queensland Development Code (QDC) MP 2.1 Compliance (previously Part 14)

Assessment of budget accommodation buildings, e.g. *boarding houses, backpackers*.

Advice regarding a building conforming with the fire safety standard, Queensland Development Code MP 2.1. (Building must be constructed pre-1991).

Requirements

- Floor Plan (1:100 scale).

Queensland Development Code (QDC) MP 5.7 Compliance (previously Part 20)

Assessment of budget accommodation buildings, e.g. *boarding houses, backpackers*.

Advice regarding building (residential service) complying with the prescribed Queensland Development Code, MP 5.7 (existing or pre-construction).

Requirements

- Floor Plan (1:100 scale).

Pool Fencing Compliance

Advice regarding swimming pool fencing compliance.

Pool Fence Exemption

Exemption under the Building Act from complying with pool fencing requirements.

Requirements

- Letter detailing reasons why exemption should be supported.
- Medical Certificate if required.

Extension of Time

Extension of time of a Brisbane City Council issued approval.

Extension of time where a certifier consults with the local government about the proposed extension.

Building over Stormwater/Sewer

Assessment to build over or near Council infrastructure.

Requirements

- This application must be accompanied with: Site Plan 1:200, Floor Plans and Elevations 1:100, foundation details.
- The applicant must show on the application:
 - (a) the levels, depth, shape or conditions of the allotment and adjoining allotments;
 - (b) the nature of any proposed building or other structure on the allotment;
 - (c) the nature of any existing or proposed buildings or other structure on adjoining allotments;
 - (d) whether the allotment is a corner allotment;
 - (e) whether the allotment has two road frontages;
 - (f) any other matter you consider relevant.

Certificate of Classification prior to 1976

Request for Certificate of Classification for a commercial or industrial building built before 1 April 1976 with no previously issued Certificate.

Request for advice from the Local Government

Request for Inspection for regulatory advice.

Request for written advice on regulatory matters.